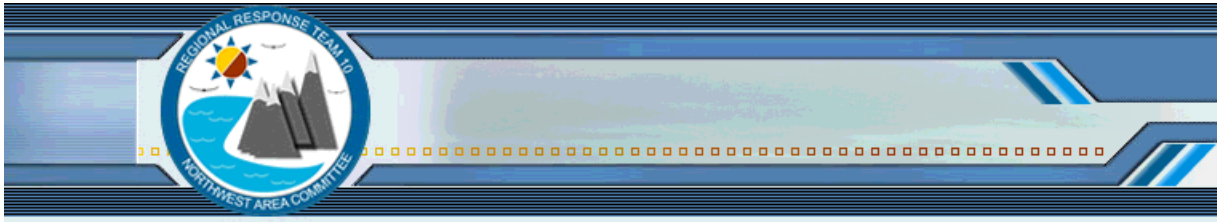




Northwest Area Contingency Plan

2011

**Also serving as the Region Ten
Regional Contingency Plan**



October 2011

This is the Thirteenth release (Change 13) of the Northwest Area Contingency Plan (NWACP). This plan serves as both the Area Contingency Plan and the Regional Contingency Plan for the northwest states of Washington, Oregon, and Idaho, two US Coast Guard Captain of the Port Zones (Puget Sound and Columbia River), and the US Environmental Protection Agency's (EPA's) Inland Zone. Federal, state, tribal, and local government representatives as well as representatives from commercial, non-profit, and private concerns continue to drive this planning effort from the ground up. For Washington, this document continues to function as the Washington Statewide Master Plan for oil spill and hazardous substance release response. For Oregon, the Oregon Emergency Response System Council approved the NWACP in June 1996 as the State's oil and hazardous materials emergency response plan. (State of Oregon Emergency Management Plan, Volume II, Part 3). For Idaho, this plan has been incorporated by reference into the Idaho Hazardous Materials Incident Command and Response Support Plan, which is an appendix to the Idaho State Disaster Emergency Plan. All federal, state, tribal, and local response organizations that are members of Regional Response Team 10 or the Northwest Area Committee should use this plan for responses to oil and hazardous materials spills, drills, and exercises.

This plan supersedes the 2010 release. There are a few substantive changes and additions to this version of the plan. In addition, the entire document has been reviewed and updated, as appropriate, to reflect as up to date information as possible. All chapters with the exception of 3000, 6000, 7000 and portions of 9000 contain changes and should be reprinted to ensure users have the most recent version of the NWACP. The following specific changes were made:

Required Notifications

Updated vessel notification requirements for Washington State (pg ix).

Clarified reporting requirements for marine casualties (pg x – xi).

Chapter 1000

Introduction

Removed stated goal of "Be a guidance manual for responders".
Section 1000 - Removed descriptions of NRF and CAN/US Plans, those plans are now referenced.

Section 1320 – Changed jurisdictional boundary between EPA and USCG from 1000 ft inland to the high water mark.

Section 1324 – Removed list of information to be included in an FOSC change out briefing.

Section 1440 – Removed detailed ICS org chart as this is readily found in Incident Management Handbooks.

Section 1640 – Removed reasons a full and rapid response may not happen. Added description of Emergency Response Towing Vessel (ERTV) at Neah Bay.

Appendix A – New Section describing response partner roles and contact information.

Chapter 2000

Command

Updated web references.

Section 2200 – Removed ICS position descriptions unless the position description provided details not described in NIMS. Readers should refer to NIMS ICS doctrine or their incident management handbook.

Section 2300 – Removed descriptions of agencies that are not members of unified command. The descriptions of these agencies were moved to Chapter 1, Appendix A.

Chapter 4000

Planning

Section 4260 – Added Resources at Risk (RAR) checklist.

Section 4338 – Broad update to volunteer policy.

Chapter 5000

Logistics

Section 5400 – Added list of potential Incident Command Post (ICP) locations in Washington.

Chapter 8000

Marine Firefighting

Section 8000 - Clarified Washington Department of Ecology's role in planning for and responding within unified command to vessel firefighting incidents that pose threat of spill.

Section 8100 – Broad update to Sector Puget Sound Marine Firefighting Plan.

Chapter 9000

Area Planning Documentation

Section 9240 – New section describing Geographic Response Plan (GRP) update requirements.

Section 9320 – New Section describes permits that may be required during a response and provides tools for tracking permit conditions and Endangered Species Act consultation.

Section 9620 – Updated Washington State disposal plan boilerplate.

Section 9700 – New Section - Liaison Manual

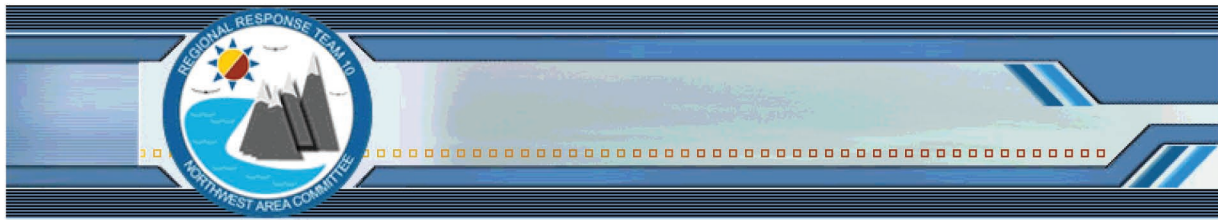
Section 9980 – New Section – *Best Management Practices*. This section discusses Best Management Practices for spills of national significance based on lessons learned from the Deepwater Horizon spill response.

Northwest Area Contingency Plan

Geographic Response Plans (GRPs) exist for all the coastal and many of the inland waters of Washington, Oregon, and Idaho; they are considered part of the NWACP but are distributed and revised separately. These GRPs may be found by visiting the RRT10/NWAC web site at <http://www.rrt10nwac.com/GRP/>

The Regional Response Team 10 and the Northwest Area Committee encourage active participation by all interested parties in the continuing area planning process in the northwest. Comments, suggestions, and corrections should be directed to the RRT10/NWAC Steering Committee by completing the comment form on the RRT10/NWAC web site at <http://www.rrt10nwac.com/Comment/Default.aspx>

The effective date of this plan is November 1, 2011.



NWACP SIGNATURE PAGE

Peter A. Mingo
Captain, US Coast Guard
Incident Management Branch
Commander, Thirteenth CG District
Regional Response Team Co-Chair

Chris D. Field
Manager, Emergency Management Program
Environmental Protection Agency
Region 10
Regional Response Team Co-Chair

Scott J. Ferguson
Captain, US Coast Guard
Sector Puget Sound
Captain of the Port, Puget Sound
NW Area Committee Co-Chair

Bruce C. Jones
Captain, US Coast Guard
Sector Columbia River
Captain of the Port, Columbia River
NW Area Committee Co-Chair

Calvin Terada
Manager, Emergency Response Unit
Environmental Protection Agency
Region 10
NW Area Committee Co-Chair

Jeff Christensen
Manager
Environmental Cleanup and
Emergency Response Program
OR Department of Environmental Quality
NW Area Committee Co-Vice Chair

Brigadier General William Shawver
Director
Idaho Bureau of Homeland Security
NM Area Committee Co-Vice Chair

Dale Jensen
Program Manager
Spill Prevention, Preparedness, and Response
WA Department of Ecology Emergency Response
NW Area Committee Co-Vice Chair

NWACP RECORD OF CHANGES

Date	Change Number	Comments
July 1, 1993	Original Release	
July 1, 1994	Change 1	
September 1, 1995	Change 2	
July 1, 1996	Change 3	
November 1, 1998	Change 4	
February 1, 2003	Change 5	See NWACP Transmittal Letter (Page ii)
February 29, 2004	Change 6	See NWACP Transmittal Letter (Page ii)
February 28, 2005	Change 7	See NWACP Transmittal Letter (Page ii)
July 1, 2006	Change 8	See NWACP Transmittal Letter (Page ii)
July 26, 2007	Change 9	See NWACP Transmittal Letter (Page ii)
September 1, 2008	Change 10	See NWACP Transmittal Letter (Page ii)
August 31, 2009	Change 11	See NWACP Transmittal Letter (Page ii)
August 27, 2010	Change 12	See NWACP Transmittal Letter (Page ii)
October 15, 2011	Change 13	See NWACP Transmittal Letter (Page iii)

REQUIRED NOTIFICATIONS

All spills of oil or hazardous substance into navigable waters as defined by the Clean Water Act (CWA) and all spills of a reportable quantity of hazardous substances (40 CFR Part 302) must be immediately reported by the spiller to the National Response Center (NRC). The NRC will contact appropriate local US Coast Guard (USCG) or Environmental Protection Agency (EPA) offices. Notifying state offices does not relieve the spiller from federal requirements to notify the NRC nor vice versa.

National Response Center (NRC)
1-800-424-8802 Toll Free
1-202-267-2675 Toll Call

All spills of oil into Washington State waters must be immediately reported to the Washington State Emergency Management Division. The owner or operator of a regulated vessel must notify the state of any vessel emergency that results in the discharge or substantial threat of discharge of oil to state waters or that may affect the natural resources of the state within one hour of the onset of that emergency.

The Washington Emergency Management Division (EMD)
24-hour Emergency Spill Response
1-800-258-5990

For spills of hazardous substances, the spiller is also required to notify the nearest regional office of Ecology.

The Washington State Department of Ecology
24-hour Emergency Spill Response
Northwest Office, Bellevue: 1-425-649-7000
Southwest Office, Olympia: 1-360-407-6300
Central Office, Yakima: 1-509-575-2490
Eastern Office, Spokane: 1-509-329-3400

All spills of a reportable quantity* oil or hazardous substances in Oregon must be reported by the spiller to:

**The Oregon Emergency Response System (OERS)
24-hour Emergency Spill Response
1-800-452-0311 or 1-800-OILS-911 (in Oregon)**

***Reportable Quantity in the State of Oregon:**

For oil: If spilled into waters of the state, or escape into waters of the state is likely, any quantity of oil that would produce a visible oily slick, oily solids, or coat aquatic life, habitat or property with oil, but excluding normal discharges from properly operating marine engines; if spilled on the surface of the land, any quantity of oil over one barrel (42 gallons).

For hazardous substances see OAR 340-142-0050.

The party responsible for a spill of oil or hazardous materials in Idaho State is required by Idaho State law to notify the following:

**Idaho Bureau of Hazardous Materials (BHM)/
Idaho Emergency Medical Services (EMS)
24-hour Emergency Notification
1-800-632-8000 or 911 (in Idaho)
1-208-846-7610 (outside Idaho)**

For spills and Marine Casualties (defined by 46CFR4.03) in coastal navigable waters of Puget Sound, Strait of Juan de Fuca, and the Washington Coast north of the Queets River contact:

**Sector Puget Sound
1-206-217-6002**

For spills and Marine Casualties (defined by 46CFR4.03) occurring in coastal navigable waters of the Columbia River, the Oregon Coast, and the Washington Coast south of the Queets River contact:

**Sector Columbia River
1-503-861-6211**

For spills occurring in inland waters of Washington, Oregon, Idaho contact:

**U.S. Environmental Protection Agency, Seattle
1-206-553-1263**

If the Seattle EPA office is not reachable by telephone, notifications may be made to:

**U.S. Environmental Protection Agency, San Francisco
1-800-300-2193
U.S. Environmental Protection Agency, Denver
1-303-293-1788**

Spills into water shared by two states must be reported to both.

FIRST RESPONDER GUIDELINES!

REMAIN UPWIND, UPHILL OR UPSTREAM OF THE INCIDENT. FROM A SAFE DISTANCE, assess the situation. Use binoculars, if available, to view the scene. Attempt to determine if radiological materials or hazardous substances are present. Observe and note the following:

- Effects on people, animals, and the environment;
- Container types, markings, placards and labels. If available, use the DOT Emergency Response Guidebook for reference;
- Signs of any released or discharged substances and any unusual or pungent odors (move farther away or upwind if you detect an odor and are not positive it is safe);
- Wind direction and prevailing weather;
- Distance and direction of nearby dwellings; and
- Distance and direction of any nearby surface water.

The initial responder shall then make notifications as listed in the preceding pages. The initial responder shall not enter an area where the responder may become a victim, *even to rescue another.*

Until help arrives, the initial responder should:

- Cordon off the incident area and establish a safe zone. If chemical vapors or flammable/explosive materials are involved, evacuate all persons from the immediate area and remain upwind of the incident area; if sources of radiation or radioactive materials are suspected to be involved, use the principles of time, distance and shielding to reduce potential exposure;
- Enter the incident area only if properly trained and equipped with appropriate protective clothing and equipment;
- Render first aid to victims; be sure to notify medical personnel if radiation exposure or contamination is suspected;
- Serve as an on-scene communication point;
- Brief the response team leader or incident commander upon arrival.

Initial Assessment/Information Check-off List

The following information should be collected for all spills reported to member agencies:

Date and Time of Call:

Caller Name, Address, & Phone Number:

Name of Person Taking the Report:

Vessel/Facility/Spiller Information:

1. Name of Potentially Responsible Party
2. Name of vessel/facility, railcar/truck number or other identifying information
3. Type and size of vessel/facility
4. Total quantity of fuel on board or in tank
5. Nationality (vessel only)
6. Location of Incident (i.e., street address, lat/long, mile post)
7. Date and time of incident (or when discovered)
8. Description of spill (i.e., size, color, smell, etc.)
9. Type of incident (i.e., explosion, collision, tank failure, grounding, etc.)

10. Material released
11. Source of material released
12. Estimated amount released
13. Total potential quantity that could be released (i.e., total quantity in tank or on board)
14. Environmental media impacted or potentially impacted by spill (i.e., air, water, ground/soil)
15. Weather/sea conditions
16. Point of contact (i.e., Responsible Party name, phone and address)
17. Vessel/facility agent(s) (i.e., name and phone)
18. Name and contact information of insurance carrier
19. Number and type of injuries or fatalities
20. Description of who is on-scene and what response activities are being done or have been completed
21. Have evacuations occurred
22. Other Agencies Notified

First Federal Official On Scene

The first federal official affiliated with a National Response Team (NRT) member agency to arrive at the scene of a discharge should coordinate activities under the National Contingency Plan (NCP); and is authorized to initiate, in consultation with the pre-designated Federal On Scene Coordinator (OSC), any necessary actions normally carried out by the FOSC until the arrival of the pre-designated FOSC. This official may initiate federal fund-financed actions only as authorized by the pre-designated FOSC.

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